

# FORM VII

## Revised Certificate of Registration issued under Section 9 (4) of Haryana Registration And Regulation of Societies Act, 2012 upon Allotment of new Registration Number



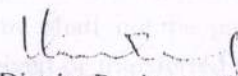
### Revised Certificate of Registration of Society

I hereby certify that **Sanjay Gandhi Memorial Public School** registered vide registration number **387** on **28-11-1978** registered with Registrar of Societies, Haryana has been allotted a new Registration Number as under mentioned on this **01<sup>st</sup>** day **April** month **2015** year under the Haryana Registration And Regulation of Societies Act, (Haryana Act No. 1 of 2012).

State Code		District Code			Year of Registration				Registration Number				
H	R	K	K	R	2	0	1	5	0	0	4	1	4
Name of the Society									Registered Office Address				
Sanjay Gandhi Memorial Public School									Ladwa				

Issued under my hand at **Kurukshetra** this **01<sup>st</sup>** day of (Month) **April** (Year) **2015**



  
District Registrar of Societies  
Kurukshetra



MEMORANDUM OF ASSOCIATION OF  
THE SANJAY GANDHI MEMORIAL PUBLIC SCHOOL SOCIETY, LADWA  
(DHANORA) DISTT. KURUKSHETRA

1. The name of the society is "The Sanjay Gandhi Memorial Public School Society, Ladwa (Dhanora)".
2. The aim and objects of the society are :-
  - i)
    - a) To educate the children of the surrounding villages.
    - b) to inculcate the ideas of youth leader in coming generation.
    - c) To educate the rural children with the latest and modern techniques of education.
    - d) To prepare the coming generation as patriotic good and worthy citizens of the country.
    - e) To make the around development of the personality of the rural children.
    - f) To bring the children of the poor & the weaker section of society at par with other children of the upper strata of the society.
  - ii)
    - a) The income and property of the society shall be applied solely towards the promotion of the objects of the society as set forth in the Memorandum of Association, and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus, or otherwise by way of profit to any members of the society.
    - b) No member of the Governing Body of the Society shall be appointed to any salaried office of the society, or any office of the Society and by fees that no remuneration shall be given by the Society to any member of the Governing Body except repayment of out-of pocket expenses and interest on investment or rent for premises demises to the Society.
    - c) The Society, by its constitution is required to apply its profits, if any, or other income in promoting its objects.
3. Land measuring sixteen acres allocated to the school society by the Indira Gandhi National College Education Society, Ladwa out of their total land of thirty seven acres will be utilized for the above name school. Henceforth this land will be entirely under the control and management of the school society.
4. If upon the winding up or dissolution of the Society there remains after satisfaction of all the debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the society, but shall be given or transferred to Indira Gandhi National College Education Society, Ladwa (Dhanora).

Thus, we the several members whose names and addresses are given below are desirous of forming ourselves into a society under the societies Registration Act XXI of 1860 not for profit but in pursuance of this memorandum and the rules and Regulations of the society, a certificate copy of which as desired by section 2 of the this act, is annexed herewith.

The Registered office of the society will be in the premises of the Sanjay Gandhi Memorial Public School, Ladwa (Dhanora) Distt. Kurukshetra.





RULES AND REGULATIONS OF  
THE SANJAY GANDHI MEMORIAL PUBLIC SCHOOL, SOCIETY, LADWA  
TEHSIL, THANESAR, DISTRICT KURUKSHETRA

1. NAME : The society will be designated as, "The Sanjay Gandhi Memorial Public School, Society, Ladwa (Dhanora)".
2. Objects : The same as mentioned in para (2) of the Memorandum of Association.
3. Office : The Registered office of the society will be in the premises of Sanjay Gandhi Memorial Public School, Ladwa (Dhanora), Teh. Thanesar, Distt. Kurukshetra.
4. Membership :
  - a) Life Members : i) In addition to the existing, founder members of the society as mentioned of Association, any resident of India. not below the age of 21 years, who wants to be the member of the society may make an application to the president, which will be considered by the President constituted by society for the purpose and if decided the person concerned will have to deposit at least Rupees 11000/- (Rupees eleven thousand only) as initial donation to be the member of the Society.
  - ii) If some seats falls vacant due to the death of some member from the family of the deceased may claim the membership within six months which will finally be decided by the President and the new entrant will have to deposit at least Rupees 2100/- (Rupees two thousand one hundred only) as initial donation.
  - iii) In case any existing member of the society wants to cease to be the member due to prolonged illness/ old age, he/she may recommended the name of any other person from his her family as his her substitute, which will finally be decided by the Screening Committee appointed by the society. The new entrant will have to deposit at least Rupees 2100/- (Rupees two thousand one hundred only) as initial donation.
  - b) Honorary Members : Any person of eminence or of exceptional educational qualifications considered useful for the Institutions to be run by the society, may be co-opted as members of the society for a specific period on the recommendation of the Managing Committee of the Society. The number of



Honorary members, however, will not exceed 1/5<sup>th</sup> of the total number of life members. The Honorary members will have all the rights of life member.

5. All the life members shall pay Rs. 500/- (Five hundred only) per annum or as prescribed from time to time as annual membership fee. If a member does not pay the annual membership fees for two years, he will no more be the member of the General Body.

6. Administration :

Sanjay Gandhi Memorial Public School, Ladwa (Dhanora) Will be administered through its executive committee, known as the Managing committee of the school. The managing committee of school shall consist of minimum 11 members & maximum 21 member including office bearers. The President, Vice President, Treasurer, General Secretary and Member Secretary shall be the office bearers of the Managing Committee of the school. The first four shall be elected by the members of the society. The principal shall be Ex-Office Members Secretary. Remaining shall be nominated by the President.

7. The society will elect the following office :-

Bearers at its annual general body meeting.

- (a) President
- (b) Vice-President
- (c) Secretary
- (d) Joint Secretary
- (e) Treasurer

8. MANAGING COMMITTEES

- (a) The Managing committee will consist of 16 members excluding of ex-office in members.
- (b) The office-bearers of the Society will ipso facto be the members & the office-bearers of the Managing Committee.
- (c) Head of Institutions run by the Society and other members of the staff as required by Government rules. Will be the ex-office in members of the Managing Committee.

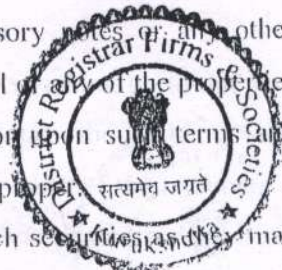
9. Any vacancy falling in the Managing Committee shall be filled by co-option of the Managing Committee from amongst the members of the society until the next electione .





10. POWER OF MANAGING COMMITTEE

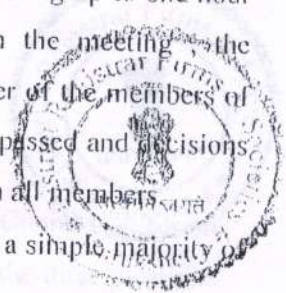
- (i) To carry on the Management of the " Sanjay Gandhi Memorial Public School, Ladwa and the Institutions if any.
  - (ii) To appoint the Principal, Teachers and other officers and employees of the institutions and to approve their terms and conditions of service.
  - (iii) To purchase, take on lease, or accept as a gift any land or building which may be necessary or convenient for the purpose of the society on such terms and condition as they may think fit and proper.
  - (iv) To construct any building or building which may be necessary for the purpose of society and make any additions or alterations to any buildings or buildings held by the society.
  - (v) To sell, exchange or otherwise dispose of any properties of the society moveable or immoveable on such terms and conditions as they may think proper.
  - (vi) To lease or let any properties of the society on such terms and conditions as they may think fit and proper.
  - (vii) To enter into any arrangement with the Government or any other person or persons or other society for receiving grants for the institutions of society.
  - (viii) To raise and borrow money on bonds, promissory notes or any other obligations or securities founded or based upon all or any of the properties or assets of the society without any security or upon such terms and conditions as the managing committee may think proper.
  - (ix) To invest the funds of the society in or upon such securities as they may deem fit from time to time.
  - (x) To make such grants as they may think fit for the benefits of any employee or employees of society.
  - (xi) To make such rules and bye-laws as they may time to time consider necessary for regulating the management of the institutions under the society.
- It also reserves the right to amend or delete old ones, if considered against the interests of the institutions.
- (xii) It shall appoint auditor/ auditors to audit accounts of the institutions under its control.



- (xiii) It shall appoint sub-committee as and when necessary for executing special jobs.
- (xiv) It shall consider any application received against any of its members or its employees and shall be empowered to take suitable action in the matter.
- (xv) It shall keep its funds and assets in safe custody i.e. banks or Govt. Securities.

## II. MEETINGS OF THE MANAGING COMMITTEE :

- i) The meetings of the Managing Committee shall be convened by its secretary under instructions of the President or on a written requisition signed at least by 60% of the members of the Managing Committee subject to 3 days prior information in writing to the President.
- ii) Generally the meetings of the Managing Committee will be held every month for which three days prior notice in writing along with agenda is necessary.
- iii) Any suggestions or proposal to be made by a member of the Managing Committee to be considered in the meeting should reach the Secretary in writing at least one week before the date of the meeting so that it may be included in the agenda. Such proposal or suggestion will however be included only with the permission of the President.
- iv) If on the appointed day of the meeting, quorum is lacking up to one hour after the notified time, the President will adjourn the meeting, the adjourned meeting will be held with whatever number of the members of the Managing Committee present and the Resolution passed and decisions taken, therein the meeting will be legal and binding on all members.
- v) In the case of a tie in any meeting shall be decided by a simple majority of the votes of the members present in the meetings.
- vi) No motion or amendment can be moved or withdrawn without the permission of the President.
- vii) Non receipt of a notice of the meeting by any member shall not invalidate the proceedings of the meeting.
- viii) Proceedings of every meeting shall be recorded in the proceedings book either in Hindi or in English under the counter. - signatures of the President.



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ix) At a meeting generally only such proposals can be discussed and decided as had been previously notified, but the managing committee shall have the right to discuss any other item in the interest of the institution with the permission of the President, if the majority of the members present agree to do so.

x) The quorum of the ordinary meeting of the managing committee will be one-third and for a special meeting wherein new rules are to be framed or action is to be taken against any member of the staff or for a requisitioned meeting, the quorum will be two-third of the actual number of the members of the Managing Committee.

xi) Annual Meeting of the General Body : The annual meeting of the General Body shall be held normally in the last week of June or in the first week of July every year at the beginning of new session and the following matters shall be considered in the meeting.

a) Budget : The budget of the proceeding year and the new budget of the succeeding years.

b) Report of the Managing Committee to be presented by the Secretary relating to the Problem / Progress made during the year by the institution under its control. The report will throw light on all aspects of working of the institutions throughout the year.

c) The quorum shall be one third.

d) The mode of elections will be by simple majority.

12. VACANCIES IN THE MANAGING COMMITTEE :

i) Resignation ii) Insanity iii) Insolvency iv) Death v) Connection for an offence involving moral turpitude and continuous absence from the three meetings of the managing committee without any solid reasons or prior permission of the president vi) Non-payment of any due, subscription for a continuous period of two years.

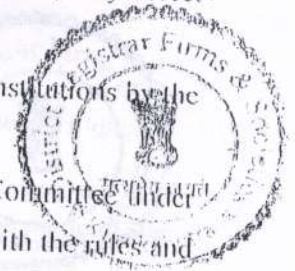
Vacancies thus caused will be filled by the Managing Committee according to the provision as laid down in rule (ix) of the constitution.

13. Functions Duties and Powers of Office -Bearers of the Managing Committee :

a) President :



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- i) The president shall preside over the meeting of the committee and shall supervise and direct the conduct of the meetings.
  - ii) He shall exercise general control over the working, property and the finance of the institution.
  - iii) He shall sanction expenditure within the budget passed by the Managing Committee.
  - iv) He shall draw amounts from the bank under the counter-signature of either the secretary or the Treasurer as directed by the Managing Committee.
  - v) He can incur expenditure upto Rs. 500/- in case of emergency or at his own discretion which will have to be got approved from the Managing Committee in the next meeting.
  - b) Vice-President : The Vice - President shall exercise all such powers, and perform duties and function of the President in his absence.
  - c) Secretary :
    - i) He shall conduct the routine business of the institution i.e. report and supply information as per enquiries by the officer of the Education Department or the University.
    - ii) He shall inspect the institution from time to time and point out any defect he finds to the Head of the institutions.
    - iii) He will be responsible for the day to day running of the institutions by the society.
    - iv) To call ordinary and special meetings of the Managing Committee under the instructions of the President in writing in confirming with the rules and regulations of the Management Committee or in response to a requisition made in writing by 60% of the total number of member or the Managing Committee subjects to 3 days prior information in writing to the President of the Committee.
    - v) To prepare and insure agenda of the meetings in consultation with the President.
    - vi) To keep a proper record of the name and the address of the members of the Managing Committee.
    - vii) To keep a proper record of the donations subscriptions and loans raised and also the Minute book and other record of the Managing Committee.





- viii) To issue all receipts for all sums received on account of the funds of the Managing Committee under his own signatures and of the Treasurer.
- ix) To keep proper record of the receipts and disbursements and maintain cash book, ledger with the help of the staff of the institution.
- x) The deposit, invest and keep all money in the name and on behalf of the Managing Committee & also Manage all moveable and immoveable property of what ever kind belonging to the institution in accordance to the rules directions and resolutions of the Managing Committee of the institutions.
- xi) To spend according to the budget and directions and resolutions of the Managing Committee.
- d) Joint Secretary :
- i) He will assist secretary in the Performance of his duties.
- ii) In the absence of the Secretary he will take over a complete duties of the Secretary.
- e) Joint - Secretary
- i) He will assist Secretary in the performance of his duties.
- ii) In the absence of the Secretary he will take over a complete duties of the secretary.
- f) Treasurer :
- i) To keep record of the amounts received as donations, subscriptions, loans, raised for the institution.
- ii) To keep accounts of the bank deposits and other funds in the name of the Managing Committee.
- iii) To check the accounts of the Managing Committee of the Institution regularly.
- iv) To report to the Secretary or the President if any discrepancy or irregularity is found in accounts.
- v) To prepare annual budget in consultation with the Secretary and the President and to get it approved at the annual meeting of the Managing Committee.

14. The secretary will be authorized to make correspondence on behalf of the Society with the office of registrar of firms or with any other office.



*Temporary holder of the post*

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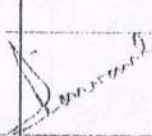
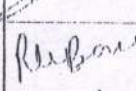
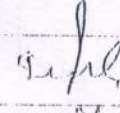
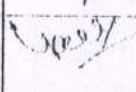
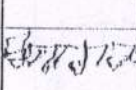
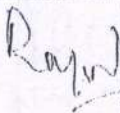
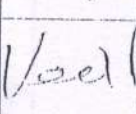
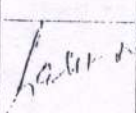
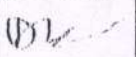


15. Appointment of employees of the Institutions :

All appointments of the Employees of the Institution will be made by the Managing Committee if need be, it can delegate its powers to its sub-committee.

16. In the eventuality of emergency when the President is satisfied that the working and Management of the institutions has become impossible under the existing managing committee, the President will be empowered to dislove the Managing Committee and take over all administrations into his hands with the help of one or two persons of the said Managing Committee or even outsiders as per his discretion till such time as the new Managing Committee formed.

We, the several persons, whose name & address are subscribed hereunder certify the above to be the true copy of the by-Laws of the society :-

Sr No	Names & Father's Name	Age	Address	Occupation	Designation	Signature
1	Sh. Pawan Garg S/o Sh. Om Parkash Garg Ex-MLA Ladwa	56 Yrs	Behind Old Police Station Ladwa	Businessman	President	
2	Sh. Ravinder Bansal S/o Sh. Raghubir Saran	62 Yrs	Near Old Police Station, Ladwa	Agriculture	Secretary	
3	Sh. Tej Pal Singh S/o Sh. Kuda Ram	59 Yrs	V.P.O. Mathana	Agriculturist	Treasurer	
4	Sh. Yodh Raj Bansal Advocate S/o Sh. Dalip Chand	63 Yrs.	Purana Bazar, Ladwa	Advocate	Joint-Secretary	
5	S. Ujjagar Singh S/o S. Jiva Singh	79 Yrs.	V.P.O Mehra Distt. Kurukshetra	Agriculture	Member	
6	Sh. Rajesh Aggarwal S/o Sh. Tek Chand	75 Yrs	7, Brijpuri, Opp. D.A.V. School, Govind Puri Road, YNR	Rt. Bazar Firms Principal	Member	
7	Sh. Ved Parkash S/o Sh. Babu Ram	73 Yrs.	C/o Ganeshi Lal Babu Ram, Booth No. 8, N. G.M. Ladwa	Business	Member	
8	Dr. Lalit Mohan Mittal S/o Sh. Girdhari Lal Mittal	69 Yrs.	Opp. Devi Mandir, Ladwa	Doctor	Member	
9	Sh. Dinesh Goel S/o Sh. Ishwar Parkash	64 Yrs.	Niwarsi Bazar, Ladwa	Businessman	Member	





**List of the Members of the Executive Committee of the Sanjay Gandhi Memorial  
Public Society, Ladwa (Dhanora) Distt. Kurukshetra .**

Sr No	Names & Father's Name	Age	Address	Occupation	Designation	Signature
1	Sh. Om Parkash Garg, Ex.-MLA Ladwa		Ladwa	Business	President	Expired
2	Sh. Niranjana Parkash S/o L. Ram Parshad Ji		Prop. Prakash Agriculture Farms & Parkash Cold Store, Ladwa	Business	Vice- President	Expired
3	Sh. Rajesh Aggarwal, Principial, Indira Gandhi National College, Ladwa (Dhanora)	75 YRS.	Ladwa	Principal	Secretary	Rajesh
4	Sh. Ved Parkash S/o Sh. Babu Ram	73 YRS.	Ladwa	Business	Joint- Secretary	Udha
5	B. Dharam Chand Gupta,		Commission Agent, Ladwa	Business	Treasurer	Expired
6	S Ajaib Singh Gill,		Commission Agent, Ladwa	Business	Member	Expired
7	S. Harjoginder Singh,	74 YRS	Commission Agent, Ladwa	Business	Member	Harjoginder
8	S. Ujjagar Singh	79 YRS	Vill. Mehra	Business	Member	Ujjagar Singh
9	Major H.S. Goel,		Ladwa Filling Station, Ladwa	Business	Member	Expired
10	B. Sadhu Ram Gupta		Commission Agent, Ladwa	Business	Member	Expired
11	Sh. Sat Parkash Garg		Cloth Merchant Ladwa	Business	Member	Expired
12	Ch. Madan Lal Dhawan		Prop. Gandhi Rice Mill, Ladwa	Business	Member	Expired
13	Sh. Pawan Kansal S/o L. Amar Nath,		Cloth Merchant, Ladwa	Business	Member	Pawan
14	Sh. Narinder Kumar S/o Sh. Tarlok Chand,		Commission Agent, Ladwa	Business	Member	Narinder
15	Sh. Kasturi Lal,		Chairman, Markanda Banaspoti Mills, Shahabad Markanda	Business	Member	Expired
16	Sh. Krishan Lal Wadhwa,		Wadhwa Chemical Industries, Kurukshetra	Business	Member	Expired

Certified to be true copy

District Registrar of Firms & Society  
KURUKSHETRA

11/9/11

N. K. K. K.  
V. P. Chaturvedi



25	Smt. Satya Wati W/o Late Babu Dharam Chand	82 Yrs.	C/o M/s Dharam Chand Ramesh Kr. New Grain Market, Ladwa	Social Worker	Member	Satya Wati
26	Jatinder Singh Gill S/o Late S. Ajaib Singh Gill	40 1/2 Yrs.	Gill Farm Dhanoura Jattan	Agriculturist	Member	Jatinder Singh
27	Gourav Goel S/o Late Major H.S. Goel	40 1/2 Yrs.	Ladwa Filling Station, Ladwa	Member	Member	Gourav Goel
28	Smt. Ranjana Goel W/o Sh. Dinesh Kr. Goel	60 1/2 Yrs.	Niwarsi Bazar, Ladwa	House - Wife	Member	Ranjana Goel
29	Parmod Dhawan S/o Late Sh. Madan Lal Dhawan	54 Yrs.	Madan Lal Dhawan & Sons, S.No. 91, NGM Ladwa	Businessman	Member	Parmod Dhawan
30	Sanjeev Kr. Garg S/o Late Sh. Sudesh Garg	50 1/2 Yrs.	Kothi No. 540, Sec-1, HUDA, Shahbad (M)	Businessman	Member	Sanjeev Garg
31	Prem Chand Gupta S/o Sh. Narata Ram, Ex-President	56 1/2 Yrs.	484, Shania Road, Kalka Distt. Panchkula	Businessman	Member	Prem Chand Gupta
32	Ashish Gupta S/o Sh. Roshan Lal Gupta	37 1/2 Yrs.	M/s Roshan Lal & Brother, S.No. 113, NGM, Ladwa	Businessman	Member	Ashish Gupta
33	Tilak Raj S/o Late Sh. Wazir Chand	50 1/2 Yrs.	Shop No 154, NGM Pipli, KKR	Businessman	Member	Tilak Raj
34	Vidya Rattan Gupta S/o Late Babu Sadhu Ram Gupta, Ex President Ladwa	63 1/2 Yrs.	MC Ladwa	Businessman	Member	Vidya Rattan
35	Sanjeev Wadhwa S/o Late Sh. K.L. Wadhwa	46 1/2 Yrs.	444/13, Kurukshetra	Businessman	Member	Sanjeev Wadhwa
36	Sarwan Garg S/o Late Sh. Sat Parkash Garg	52 1/2 Yrs.	Shop No. 99, NGM, Ladwa	Businessman	Member	Sarwan Garg
37	Gurpreet Singh S/o S. Avtar Singh	25 1/2 Yrs.	Vill. Mehra (Kurukshetra)	Agriculturist	Member	Gurpreet Singh
38	Rekha Garg W/o Sh. Pawan Garg	52 1/2 Yrs.	Opp. Old Police Station, Ladwa	Social Worker	Member	Rekha Garg

Certified to be true copy  
 District Registrar of Firms & Societies  
 KURUKSHETRA

Munim  
 Nirmal Kumar  
 V.P. Colony